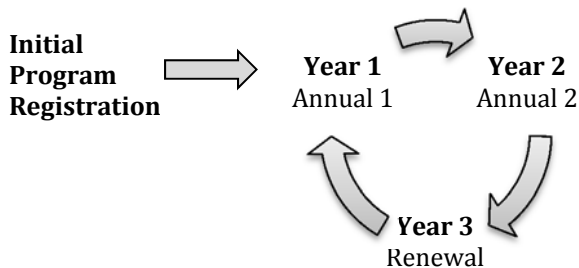


## Registered Programs Reporting Schedule and Fees

Beginning in 2018, registered programs will operate under a 3 year renewal cycle. All programs will be assigned a cohort that will determine the program’s initial start date and reporting deadlines yearly thereafter. Each cohort will begin on January 1, May 1, or September 1. Please see the table below to view when reporting materials will become available through the online portal and when the reporting is due based on cohort assignment.

May		
Reporting Opens	Reporting Due	Registration Period Begins
January 1	March 1	May 1
September		
Reporting Opens	Reporting Due	Registration Period Begins
May 1	July 1	September 1
January		
Reporting Opens	Reporting Due	Registration Period Begins
September 1	November 1	January 1

### Registered Program Registration Cycle



### Reporting

#### Annual 1, 2

Required reporting of enrollment data related to overall program enrollment, diversity by gender and ethnicity, and Certification Completion Initiative (CCI).

#### Renewal

Required reporting of program details including program contact information, self-evaluation, course and faculty details, Principal Knowledge Topic coverage, and course syllabi.

### Fees:

Initial Application Review Fee	Due with initial application submission	\$1,000
Annual Program Fee	Due concurrently with initial registration, annual reporting, and renewal	\$500
Renewal Review Fee	Due with renewal application submission	\$500
Late Fee	Due if annual reporting or renewal application is late	\$250

For more information about registered programs, please contact [RegisteredPrograms@CFPBoard.org](mailto:RegisteredPrograms@CFPBoard.org).